

**PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT**

**BOARD OF AIRPORT COMMISSIONERS**

**MINUTES OF MEETING**

**October 7, 2026**

**Location: Large Conference Room (Room 337)**

**Patrick Leahy Burlington International Airport, Third Floor**

**1200 Airport Drive,**

**South Burlington, VT 05403**

**[Hybrid meeting]**

**MEMBERS PRESENT:**

Tim George, Chair  
Jeff Schulman, Vice Chair  
Robin Guillian  
Helen Riehle  
Al Turkos  
Andrew Savage

**MEMBERS ABSENT:**

Chip Mason

**BTV STAFF PRESENT:**

Nicolas Longo, Director of Aviation  
Larry Lackey, Director of Planning, Engineering and Sustainability  
Dave Carman, Deputy Director – Airport Operations  
Marie Friedman, Director of Finance  
Jeffrey Bartley, Director of Innovation and Marketing  
Romeo von Hermann, Customer Experience Manager  
Jillian Waite, Office Assistant  
Alexandra Cohen, Marketing Assistant

**OTHERS PRESENT:**

CCTV

**1.0 Call to Order**

**1.1 Call to Order**

Commission Chair Tim George called the meeting to order at 4:07 P.M.

**1.2 Acknowledgement of Remote Commissioners**

Commissioners attending the meeting remotely identified themselves (Andrew Savage, Robin Guillian)

## 2.0 Agenda

### 2.1 Approve/Adopt Agenda

MOTION by Helen, SECOND by Al to approve the agenda as presented.

**VOTING: unanimous (6-0), motion carried.**

## 3.0 Public Forum

3.1 The following members of the public made public comment, in the below order, regarding the respective topics:

- 3.1.1 Leif Taranta – Immigration and Customs Enforcement
- 3.1.2 Isaac Petersen – Immigration and Customs Enforcement
- 3.1.3 Aspen Overy – Immigration and Customs Enforcement

## 4.0 Consent agenda:

### 4.1 Approval of the minutes

MOTION by Helen, SECOND by Al, to approve the minutes as presented in the agenda packet, including Minutes from the September 2, 2026 meeting.

**VOTING: unanimous (6-0); motion carried.**

## 5.0 Executive Session:

### 5.1 Approval to move to executive session

MOTION by Al Turkos, SECOND by Helen Riehle, to move to make a specific finding that premature general public knowledge of the matter of *Belter v. City of Burlington* would clearly place the City and Airport at a substantial disadvantage.

MOTION by Al, SECOND by Helen, to move to enter executive session pursuant to 1 VSA 313(a)(1)(E)&(F) to discuss pending civil litigation to which the City and Airport are parties and to receive confidential attorney-client communications.

All commissioners, Nic Longo, Larry Lackey, Dave Carman, Marie Friedman, and Jillian Waite exited the conference room at 4:20 pm.

MOTION by Al, SECOND by Helen, to end executive session at 4:59 pm.

## 6.0 Innovation and Marketing Quarterly Update

### 6.1 Marketing Update

6.1.1 In addition to the written update provided to the Airport Commission, Marketing Assistant Alexandra Cohen highlighted the following updates:

- 1. Moving to negotiations with our rental car agencies
- 2. Moving taxi location closer to baggage claim
- 3. Just completed the second annual 5K on the airfield with 500 runners
- 4. Holding a press conference on Tuesday to announce a new route

## 7.0 Action Items

### 7.1 Reorganization

MOTION by Helen, SECOND by Al, to recommend that the proposed organizational adjustments for the Patrick Leahy Burlington International Airport as outlined in the memo and to authorize the Director of Aviation to reorganize and reclassify the affected positions accordingly, subject to final review and approval by the City Attorney's Office.

DISCUSSION included: How the reorg will impact the budget this FY and next FY

**VOTING: unanimous (6-0); motion carried.**

## **8.0 Financial Update**

### **8.1 Financial Update**

8.1.1 In addition to the written update provided to the Airport Commission, Director of Finance Marie Friedman highlighted the following updates:

1. Noticing an increase in revenue likely coming from the garage and Breeze landing fees
2. Additional recent expenses include the Full Scale Exercise and cleaning services for the larger terminal
3. Timing of fuel price changes causes some fluctuation in those specific line items

## **9.0 Construction Update**

### **9.1 Construction Update, L. Lackey**

9.1.1 In addition to the written update provided to the Airport Commission, Director of Engineering and Sustainability Larry Lackey highlighted the following updates:

1. Able to move forward with the design for the de-icing pad recycling system
2. FAA will supplement with funding
3. Moving this exposure from 14 acres down to 3
4. Looking at a congressionally directed spending grant to assist with jet bridges
5. Also looking to apply for a grant to upgrade the children's play area

## **10.0 Residential Sound Insulation Updates**

### **10.1 Residential Sound Insulation Program Updates, L. Lackey**

10.1.1 In addition to the written update provided to the Airport Commission, Director of Engineering and Sustainability Larry Lackey highlighted the following updates

1. Through OLDCC, secured funding for phase 6, working on 50 more homes
2. Contractor is working on home measurements to determine materials needed

## **11.0 Director's Report**

### **11.1 Director's Report, N. Longo**

11.1.1 In addition to the written presentation, Director of Aviation Nic Longo reported:

1. Flew to Baltimore on Breeze's new destination flight
2. From there, drove to DC to meet with congressional delegation to ask for more funds
3. Also discussed an increase to TSA pay scales
4. We opened one side of our construction project happening inside the terminal
5. Hoping to open the whole thing by November, including the Observation Tower
6. Full Scale Exercise is complete – lots of learning
7. All passenger statistics continue to climb

## **12.0 Follow Up Items**

12.1 Artificial Intelligence

12.1.1 Policy has been established by the City. They are coming in to do a training with staff. We'll provide more details after that.

12.2 Jet Fuel Taxes

12.2.1 We are on an agenda to present to South Burlington

## **13.0 Adjournment**

MOTION by Al, SECOND by Helen, to adjourn the meeting.

VOTING: unanimous (6-0); motion carried. Meeting Adjourned at 6:02 P.M.