

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

BOARD OF AIRPORT COMMISSIONERS

MINUTES OF MEETING

September 2, 2026

Location: Large Conference Room (Room 337)

Patrick Leahy Burlington International Airport, Third Floor

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

MEMBERS PRESENT: Tim George, Chair
Jeff Schulman, Vice Chair
Chip Mason
Helen Riehle
Al Turkos
Andrew Savage

MEMBERS ABSENT: Robin Guillian

BTV STAFF PRESENT: Nicolas Longo, Director of Aviation
Madison Reagan, Environmental Compliance and Project Manager
Larry Lackey, Director of Planning, Engineering and Sustainability
Dave Carman, Deputy Director – Airport Operations
Marie Friedman, Director of Finance
Jeffrey Bartley, Director of Innovation and Marketing
Romeo von Hermann, Customer Experience Manager
Jillian Waite, Office Assistant

OTHERS PRESENT: CCTV

1.0 Call to Order

1.1 Call to Order

Aviation Director Nic Longo called the meeting to order at 4:04 P.M.

1.2 Acknowledgement of Remote Commissioners

Commissioners attending the meeting remotely identified themselves (Chip Mason and Jeff Schulman)

2.0 Agenda

2.1 Approve/Adopt Agenda

MOTION by Andrew Savage, SECOND by Helen Riehle, to approve the agenda as presented.

VOTING: unanimous (6-0), motion carried.

3.0 Public Forum

3.1 Public Forum

3.1.1 No members of the public present.

4.0 Consent agenda:

4.1 Approval of the minutes

MOTION by Helen Riehle, SECOND by Al Turkos, to approve the minutes as presented in the agenda packet, including Minutes from the August 5, 2026 meeting.

VOTING: unanimous (6-0); motion carried.

5.0 Executive Session:

5.1 Approval to move to executive session

MOTION by Al Turkos, SECOND by Helen Riehle, to move to make a specific finding that premature general public knowledge of the matter of *Mansfield Heliflight v. Longo et al* would clearly place the City and Airport at a substantial disadvantage.

MOTION by Helen Riehle, SECOND by Al Turkos, to move to enter executive session pursuant to 1 VSA 313(a)(1)(E)&(F) to discuss pending civil litigation to which the City and Airport are parties and to receive confidential attorney-client communications.

All commissioners, Nic Longo, Larry Lackey, Dave Carman, Marie Friedman, Jeffrey Bartley, and Jillian Waite exited the conference room at 4:10pm.

MOTION by Andrew Savage, SECOND by Al Turkos, to end executive session at 4:35pm.

6.0 Financial Update

6.1 Financial Update

6.1.1 In addition to the written update provided to the Airport Commission, Director of Finance Marie Friedman highlighted the following updates:

1. We are now in the new 2027 fiscal year.
2. Our YTD revenue for the first month was 2.6 million dollars.
3. Operating revenue is a little higher than last year with our expenses for the month being 1.3 million dollars
4. Our cash on hand is 2.2, almost 2.3 million dollars.
5. Clarified to commissioners that most litigation costs are covered by insurance. The rest are lumped in with consultant spending.

7.0 Construction Update

7.1 Construction Update, L. Lackey

- 7.1.1 In addition to the written update provided to the Airport Commission, Director of Engineering and Sustainability Larry Lackey highlighted the following updates:
1. SRE building construction will begin September 8th.
 2. Scheduled meeting with the FAA on September 22nd to review the CIP
 3. Met with BETA to discuss their Master Plan process with South Burlington. Preparing to meet with South Burlington again to include this on our Master Plan.
 4. Taxiway line-striping is complete
 5. Received the grant early for the cargo apron expansion, so we're starting construction this year

8.0 Residential Sound Insulation Updates

8.1 Residential Sound Insulation Program Updates, L. Lackey

- 8.1.1 In addition to the written update provided to the Airport Commission, Director of Engineering and Sustainability Larry Lackey highlighted the following updates
1. Waiting on an FAA close-out to receive final payments
 2. Phase 3, 4, and 5 are moving to closure
 3. Applying for another grant to do 50 additional homes in the Spring

9.0 Director's Report

9.1 Director's Report, N. Longo

- 9.1.1 In addition to the written presentation, Director of Aviation Nic Longo reported:
1. Majority of internal construction taking place on the second floor working around the original terminal building.
 2. Old observation tower will be back online shortly.
 3. Going to showcase the original 1948 parts of the building by adding a new history museum.
 4. Beginning work on the SRE project next week.
 5. Partnered with UMass, University of New Hampshire, and the Fairbanks Museum on a display that highlights the significance of using mass timber in construction.
 6. Received grant for brand new children's room and Mamava pods.
 7. Upcoming administrative organizational changes, travel plans, and events like the FSE, Farmers Markets, and 5K.

10.0 Commissioner Items

10.1 Commissioner Items:

- 10.1.1 No commissioner items

11.0 Follow Up Items

11.1 Artificial Intelligence

- 11.1.1 City has almost completed the policy which we will share when we receive it.

11.2 Jet Fuel Taxes

11.2.1 Discussing with City of South Burlington leaders in October.

12.0 Adjournment

MOTION by Al Turkos, SECOND by Helen Riehle, to adjourn the meeting.

VOTING: unanimous (6-0) ; motion carried. Meeting Adjourned at 5:14 P.M.

DRAFT